



SAINT FERDINAND CHURCH

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Chicago, IL 60634
Tel. 773-622-5900

Religious Education Office:
773-622-3022 ext.365



Religious Education Program

Rules and Regulation Handbook

"The first and most important place through which faith passes is the home, through the calm and daily example of parents who love the lord and trust in his word"

Pope Francis

Dear Families:

It is a true pleasure to cordially welcome you to our Catechetical Faith Formation Program. With trust in the Lord we begin this new year of catechesis with the conviction that God is the only one who can touch the hearts of our students and their families to experience His love and mercy through his Word and the reception of the Sacraments in community life. Our entire team of catechists, our priests and volunteers, will put all their talents into helping you in this mission, offering our time and best effort to transmit the faith to you children. To carry out this mission, it is necessary that we have your active participation in our catechism program. Therefore, we remind you:

Classes: all classes are on Sunday from 9:00 to 11:20 followed by Holy Mass from 11:30 to 12:30. No cell phones are allowed during class or Holy Mass, with the exemption of using them for class purposes and under teacher supervision. Parents must sign in on the classroom and sign out at the end of Holy Mass. **Students cannot leave the church or classroom without signing up.** It is mandatory to attend all classes. Attendance includes being active during Holy Mass as a family. Only three absences are allowed during the program. Be aware of the calendar year. If the student cannot attend, please contact the Director of Religious Education and your catechist, please arrive on time, three tardiest count like one absent. The student will receive an **orientation of bundies and safety**.

Holy Mass Students must attend Holy Mass at 11:30 A.M together with their class group. Parents must sit next to the student. Only three (3) unexcused absences are allowed per catechetical year. Students must be picked up and signed up at the church. Hygiene and modesty are necessary to attend Mass. Students will participate actively during assembly each week; a different grade is assigned to do a **reading during Mass; For this reason:** students will participate active: NO pajamas, ripped pants, earpads, cell phones, shorts, caps, hats, shower sandals, crocs, short skirt are allowed. Be sure to prioritize Mass attendance even on days when we do not meet in class.

Homework Parents (students) are responsible for verifying completion of homework assigned to the students. **Check your student folder every week and sign it**, news and important information will be sent home. In the event of an absence, parents are required to contact the catechist to find out what topic or lesson was covered in class, so that the lesson or activity may be completed before returning to class.

Prayers Students will be expected to learn:

1st Year of Communion (K-2 grade) Sign of the Cross, Our Father, Hail Mary, Glory be, genuflecting correctly by the present of the Holy Sacrament. (Creed and Act of Contrition by Teacher discretion).

2nd Year of communion (3-5 grade) Sign of the Cross, Our Father, Hail Mary, Glory be, genuflecting correctly by the Holy Sacrament, Act of contrition, Creed, ten Commandments, 7 Sacraments, I Confess.

1st Year of confirmation (5-7 grade) Sign of the Cross, Our Father, Hail Mary, Glory be, genuflecting correctly by the present of the Holy Sacrament, Prayer of the Holy Spirit, spiritual works of mercy, the Beatitudes, I Confess.

2nd Year of confirmation (8 and Up) Sign of the Cross, Our Father, Hail Mary, Glory be, genuflecting correctly by the present of the Holy Sacrament, the Five precepts of the church, Creed, I Confess, Act of Contrition, St. Michael the Archangel, Beatitudes.

OCIA Sign of the Cross, Our Father, Hail Mary, Glory be, genuflecting correctly by the present of the Holy Sacrament, the Five precepts of the church, Creed, I Confess, Act of Contrition, Sacraments, Beatitudes.

Sacramental Preparation

Our program has two years of consecutive preparation. During these two years, special events will be planned for students and parents. Please attend on time, participate, and ask the students about their experience. (Service hours will be granted).

Security Issues: In order to continue to provide a secure environment, the school closes at 9:15 AM. Students cannot leave the Mass without parent signature. Students cannot walk home alone without the proper permission signed by the DRE and tutor.

Eucharistic Adoration: Every Thursdays from 8:00 am to 7:00 pm, The Holy Sacrament is exposed for Adoration in the Church. We invite you to attend as a Family. (a least 3 hours must be complete for service hour for Confirmation & OCIA students)

Sacraments Records All students must provide Baptismal Certificate, Birth certificate, and Reconciliation records at the time of registering. If you can make copies, we will be happy to make it for your convenience.

1 student \$180	2 students \$250	3 or more \$320
Package Fees	Reconciliation and	
	First Holy Communion	\$110
(add to 2 nd year tuition)	Confirmation	\$140

Tuition: Please be sure to cover the total amount of tuition by the first week of November of our current year. Only 3 absents are allowed for a catechetical year after 3 absent students will be automatically dropped from our program. After 3 absences, the students are not refunded **tuition** for any program. If you have issues paying in full, talk to the Director of Operation. Ms. Margaret Brumann. The Fee for package Included, Flowers for the church decoration, gift for offertory procession, Pictures etc. If you have any question about how money is used, please contact our Director of Operation Ms. Margaret Brumann at mbruman@saintferdinand.org

Catechist: Our teachers are volunteers, they prepare their classes every week by attending “The echoes “Please support them, pray for them, and offer some help through the coming year. Be sure the student is respectfully with the teacher during class and Mass. We reserve the right to denied our services if anyone is disrespectful with our teachers, our policy has zero tolerance on denigrating, yelling or insult any teacher or another student.

Parents Participation: as a partnership we expect parents be respectfully and support teacher during this religious education year by, attending to parents meeting/ Formation, **(Formation night are mandatory)**, support teacher decision and participate active in knowing the homework and practice the prayers with the student. Parents, students, DRE, teachers must read, understand and sign the agreement of religious education rules for good standard behavior and discipline on the first day of class.

Service Hours for Confirmation and OCIA must do 30 hours of community service; this service hours are required 3 hours of attending to Eucharistic Adoration on Thursday. Be aware of the different events offered to complete those hours. Attending Youth Group might count like service hours. “Holy Fire” “Fill my Shoes” or any Catholic retreat is mandatory, with the total of one retreat a least for a catechetical year.

Confirmation Sponsor: It is the sponsor's privilege and responsibility to be a model. The sponsor must be a **practicing Catholic who frequently receives the Holy Sacrament**. The sponsor can be male or female, over 18 years old, should be sufficiently mature in their faith commitment, and must be fully initiated themselves (having Baptism, Confirmation, Eucharist, Marriage by the church if applicable). Please dress appropriately for the ceremony, women. No short dress or skirt and no necklines.

Pictures and DVD

We will take pictures of student's activities for publication on St. Ferdinand website under the Religious Education section. Be sure to sign the permission form. During the rite: parents, family members, and godparents cannot take pictures to respect the sanctity of the Mass. A professional **photographer** www.camaraeye.com will be taking the photos, and a USB will be available to purchase. Be sure to register with our photographer at your arrival.

Religious Education Office Hours

September to May

Sunday from 8:00 am to 2:00 pm (except at Mass time)

Tuesday & Thursday 10:00 am to 2:30 pm
and 6:30 pm to 8:00 pm

Friday from 9:00 am to 2:00 PM

Wednesday and Saturday Off Day

Contact: Xochilt Aleman,
Director of Religious Education
Tel: 773-622-3022 ext. 365
Cellphone text or call at: **872-216 -0434**
xaleman@saintferdinand.org



By our friend on **Facebook!!**